

# **BIG BEND COMMUNITY COLLEGE (BBCC)**

## **COMMERCIAL PILOT PROGRAM**

### **Process of Registration**

**After you have applied and been admitted into the program, follow these steps to be registered for the fall quarter.**

#### **Take the placement exams**

Math and English placement exams are administered nearly every Friday beginning at 8:00am in the Math Lab, Bldg. 1200. The cost is \$10.00 and must be paid in advance at the Cashier's Office, Bldg. 1400, Second Floor. You will need to have your receipt of payment, picture identification, and your social security number or student id number if you've already been admitted. A placement exam time schedule will be mailed with your admission letter and may also be found in the quarterly class schedule.

#### **Get financial aid information**

Financial aid forms are available from the Financial Aid Office, Bldg. 1400, First Floor or call them at (509) 793-2033. Scholarship information is also available from the Financial Aid Office staff.

#### **Attend a New Student Registration Session**

New student registration sessions are held before most quarters. Once you have been admitted to the college you will receive information about registration sessions and orientations. At a registration session you will learn important information about BBCC, receive academic advising and be allowed to register for classes.

#### **Advising**

Your admission letter will contain the name of the BBCC staff member assigned as your advisor. If you miss the registration sessions, you should contact your advisor to obtain advice on which classes to enroll in during your first term at BBCC.

#### **Register for classes**

If you attend a registration session you will register for classes at that time. If you do not, you will register during open registration according to the times listed in the quarterly class schedule. Class schedules are mailed to all area households about six weeks before the quarter begins. Schedules are also available from the Admissions/Registration Office, call 793-2061.

#### **Pay tuition and fees**

Your tuition payment will be due before the quarter begins. The class schedule will indicate the tuition payment due date. Tuition must be paid in full by the due date or you will be dropped from your classes and will have to begin the registration process again. Financial aid awards are normally posted to your account on or before the tuition due date. Tuition may be paid by cash, check or credit card (VISA & MasterCard). If paying by credit card you may pay online at [www.bigbend.edu](http://www.bigbend.edu). Click on [Student Info Kiosk](#) and then select "Pay by Credit Card".

#### **Attend New Student Orientation**

New student orientation sessions are offered the week before classes begin. The dates will be included with your admission letter. New students should plan to attend. Representatives for all types of campus services and activities offer valuable information. Campus tours, workshops and other activities are included.

#### **Buy your books**

You may buy your books at the campus bookstore or online at [www.bbccbookstore.com](http://www.bbccbookstore.com). The Bookstore may have used books for sale which can save you money. Estimated cost of books per quarter for the flight program for the 2008-2009 year can be viewed at <http://www.bigbendaviation.com/booksandsupplies20082009estimate.xls>.